

RFC 2350 PRASMUL-CSIRT

1. Document Information

This document contains a description of PRASMUL-CSIRT based on RFC 2350, which provides basic information about PRASMUL-CSIRT explaining responsibilities, services provided, and how to contact PRASMUL-CSIRT.

1.1. Last Update Date

The document is version 1.0 published on July 28, 2023.

1.2. Distribution List for Notification

There is no distribution list for notifications regarding document updates.

1.3. Location where this Document can be found

This document is available at <https://csirt.prasetiyamulya.ac.id>

1.4. Document Authenticity

Kedua dokumen telah ditanda tangani dengan PGP Key milik PRASMUL-CSIRT. Untuk lebih jelas dapat dilihat pada Subbab 2.8.

1.5 Document Identification

The document has the following attributes:

Title	: RFC 2350 PRASMUL-CSIRT;
Version	: 1.0;
Publication Date	: March 26, 2024;
Expiration	: Valid until the latest document is published.

2. Data/Contact Information

2.1. Team Name

Prasetiya Mulya-CSIRT
Abbreviated : PRASMUL-CSIRT.

2.2. Address

I.1, Kavling Edutown Jl. BSD Raya Utama, BSD City, Kec. Pagedangan, Kabupaten Tangerang, Banten 15339

2.3. Time Zone

Tangerang Selatan (GMT+07:00)

2.4. Telephone Number

[\(021\) 30450500](tel:(021)30450500)

2.5. Other Telecommunications

- Khelik (0812-2200-3991)
- Febri (0838-1368-9474)

2.6. Email Address

csirt[at]prasetiyamulya[dot]jac[dot]id

2.7. Public Key and Other Encryption Information/Data

-----BEGIN PGP PUBLIC KEY BLOCK-----

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5QldchNBZZtO77+AzOezYJctVf++XQlcE2w=
=z0/F-----END PGP PUBLIC KEY BLOCK-----
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The PGP key file is available at: <https://csirt.prasetiyamulya.ac.id>

2.8. Team Member

The Chairman of Prasmul-CSIRT is Irawan Ekasurya. The team members are as follows::

Chairman : Irawan Members :

- Khelik
- Febri
- Ozan
- Raihan

2.9. Notes on PRASMUL-CSIRT Contact

The recommended method to contact PRASMUL-CSIRT is via email at [csirt\[at\]prasetiyamulya\[dot\]ac\[dot\]id](mailto:csirt[at]prasetiyamulya[dot]ac[dot]id) or via telephone number (021) 30450500 ext. 2220 on weekdays from 08.00 – 17.00 WIB.

3. About PRASMUL-CSIRT

3.1. Vision

The vision of PRASMUL-CSIRT is to achieve robust and professional cyber resilience in the general education sector and specifically within the Prasetiya Mulya University environment.

3.2. Mission

The mission of PRASMUL-CSIRT is:

- a. To coordinate and collaborate on cyber security services in education, especially within the Prasetiya Mulya University environment.
- b. To comprehensively identify security vulnerabilities.
- c. To enhance the quality of ICT Education, Culture, Research, and Technology services from cyber threats within the Prasetiya Mulya University environment.

3.3. Constituents

PRASMUL-CSIRT constituents include all units of work and academic community of Prasetiya Mulya University.

3.4. Sponsorship and/or Affiliation

PRASMUL-CSIRT funding comes from the internal budget of Prasetiya Mulya University.

4. Authority

4.1. Types of Incidents and Support Levels

PRASMUL-CSIRT serves cyber incident handling with the following types:

- a. Web Defacement;
- b. DDoS;
- c. Malware;
- d. Phishing;
- e. Account Hijacking;
- f. Unauthorized Access;
- g. Spam

The support provided by PRASMUL-CSIRT to constituents may vary depending on the type and impact of the incident.

4.2. Collaboration, Interaction, and Information/Data Disclosure

PRASMUL-CSIRT will cooperate and share information with CSIRTs from Universities and/or other Institutions within the scope of cyber security. All information received by PRASMUL-CSIRT will be kept confidential.

4.3. Communication and Authentication

Communication and Authentication for regular communication PRASMUL-CSIRT can use email addresses without data encryption (conventional email) and telephone. Communication related to incident reporting and exchange of other incident threat information can use provided communication channels (email, WhatsApp, call center) that are encrypted or password protected.

5. Services

5.1. Main Services

The main services of PRASMUL-CSIRT are :

5.1.1. Incident Report Warning Service

This service is provided by PRASMUL-CSIRT in the form of warning of cyber incidents on electronic systems and statistical information within the Prasetiya Mulya University environment.

5.1.2. Incident Handling and Recovery Service

This service is provided by PRASMUL-CSIRT in the form of coordination, analysis, and technical recommendations for incident handling and recovery in cyber incidents.

5.2. Additional Services

Additional services of PRASMUL-CSIRT are :

5.2.1. Notification of New Threat Observation Results

This service is provided by PRASMUL-CSIRT in the form of results from early detection systems and security monitoring. PRASMUL-CSIRT provides statistical information related to this service.

5.2.2. Security Assessment Service

This service is provided by PRASMUL-CSIRT in the form of vulnerability identification and risk assessment for identified vulnerabilities. PRASMULCSIRT provides statistical information related to this service.

5.2.3. Security Audit Service

This service is provided by PRASMUL-CSIRT in the form of information security assessment. PRASMUL-CSIRT provides statistical information related to this service

6. Incident Reporting

Reports of cyber security incidents can be sent to [csirt\[at\]prasetiyamulya\[dot\]ac\[dot\]id](mailto:csirt[at]prasetiyamulya[dot]ac[dot]id) by attaching at least:

- a. Photo/scan of identity card
- b. Evidence of incidents such as photos or screenshots or found log files

7. Disclaimer

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